

Kenny C. Guinn, Governor



Seung Park, O.M.D., *President*
Dr. Lok, O.M.D., *Member*
Sharon Roth, O.M.D., *Member*
Edmund Pasimio, M.D., *Member*
Tom Stewart. *Member*

STATE OF NEVADA BOARD OF ORIENTAL MEDICINE

MINUTES

Meeting of the Board of Oriental Medicine

December 21, 2002 at 9:00 A.M.

Held at

Grant Sawyer State Building

555 E. Washington Ave Rm. 4401

Las Vegas, NV 89109

1. **Call to order, roll call, and determination of a quorum.**

Dr. Park, President of the board, called the meeting to order at 9: A.M.

Board Members Present:

Dr. Seung Park, Dr. Edmund Pasimio, Tom Stewart, Dr. Sharon Roth

Board Members Absent:

Dr. Peter Lok

Staff Present:

Kimberly Reese, *Executive Director*

Earnest Figueroa, *Deputy Attorney General*

Public Present:

Setsuko Hadano Sage

Jeff Webb

Michael Labrum

Joaquim Almeria

Huiwen Zhang

Norman R. Hertz

Stephanie Jordan

Sae Lee

Jun Wen Zhang

Chia Yun Lo

Jo Hsiang Lo

Farolyn McSweeney

Dr. Hak E. Rhee

Dr. Fiona Kelley

2. Adoption of agenda.

Action: Motion carried

3. Approval of the Minutes for Board Meeting on October 5, 15, & 24, 2002

Motion: Dr. Roth motioned to not accept the minutes of the October 5 2002 meeting. As they are stated, pending the correct clarification from the October 5, 2002 minutes for #5, Section 7. A and Section 21 of the newly passed regulations.

Second: Tom Stewart

Action: Dr. Roth - Yes

Tom Stewart - yes, Dr. Park- no, Dr Pasimio - yes

Motion carried

Motion: Dr. Roth motioned to adopt the October 15th minutes with the addition of the wording “application pending approval of FBI Investigation part of the fingerprinting process for items 6d & g.

Second: Dr. Pasimio

Action: Motion carried

Discussion regarding October 24, 2002 minutes

Motion: Sharon Roth motioned to approve the October 24, 2003 meeting minutes

Second: Tom Stewart

Action: Motion carried

4. Discussion regarding clarifying duties and responsibilities of the positions of the Executive Director.

Discussion regarding the job of the Secretary Treasurer and adding this responsibility to the position of the Executive Directors or allotting this responsibility to a board member. Discussion regarding putting together a job description for the Executive Director for next meeting.

Action: Tabled until next meeting April 5, 2003

5. **Executive Director Report:**

a. Board reviewed and discussed current status of applications sent out / received. And the end of the year renewals.

b. Board discussed purchasing laptop computer with Executive Director for Board work.

Action: Approval of computer purchase not exceed more than \$1000.
Board discussed Attorney General bill.

Action: AG’s supervisor to meet with Dr Park regarding payment plan.

6. Discussion regarding approval of application forms for the temporary certificate to practice oriental medicine and for Continuing Education approval. Dr. Park presented forms for the board. Dr. Roth would like to see the Title’s of each form on top of the pages as well as more a more specific explanation to the Approval of Education Units form as to what the supporting documents and material should

consist of. There needs to be a syllabus about the course and curriculum vitae from the course instructor.

Motion: Dr. Park motioned to approve the forms and slip as indicated and to add the requested language to the Approval of Education Units,

Second: Dr. Roth

Action: Motion carried

7. Approval of relicensing certificates – Dr. Michael Labrum

Action: Material was not presented 15 days ahead of time according to the regulations. No discussion or action taken

8. Discussion regarding reviewing and updating the approved school list.

Motion: Tom Stewart motioned to remove Northwest Institute of Acupuncture & Oriental Medicine School from the Board's approved school list.

Second: Dr. Roth

Action: Motion carried

9. Discussion Dr. Park presented information regarding establishing procedures to prepare the agenda of a regular Board meeting and special Board meeting. Deputy Attorney General Ernest Fiuaroa to write written opinion to see if specific section is in violation to the open meeting law. Board members decided on deletion of the Section A3 and B1, & A4.

Motion: TS motioned to accept A1, 2, & 5 B3, 4, & 5 and moved that those items be placed under the development of the Executive's Director's job description. with the deletion of Section A.3 B1, & A4.

Second: Dr. Roth

Action: Motion carried

10. Discussion regarding selecting an Examiner/Test consultant for the June 7, 2003 practical examination.

Action: The Board was advised by the Deputy Attorney General that the Board needs to inquire with the State of Nevada's Purchasing Department according to our contract before accepting any bids from outside companies. Deputy Attorney General to render an opinion by the next board meeting.

11. Discussion regarding policy of the payment of the practical examination's fee

Motion: Dr. Park motioned that the applicant whose application was accepted by the board shall pay the \$1000 of the practical examination's fee in 30 days after his application's acceptance. If the applicant does not pay \$1000 of the practical examination's fee in full in time, the board construes from his non-payments of the practical examination's fee that the applicant does not want to take the practical examination and gives up regarding the licensing of the board.

Second: No Second

Action: Motion not carried

12. Consideration of Previous Applications:

a. **Steven Collins – refund application fee**

Action: Dr. Park stated that according to NRS 634A Section 28 2b of the new regulations passed as of November 25, 2002. The Board will not refund any part of the application fee to an applicant if the applicant withdraws his application.

b. **Setsuko Sage**

Discussion to approve/disapprove application for licensure

Motion: Tom Stewart motioned to grant Setsuko Sage her OMD license

Second: Dr. Roth

Dr. Park – Abstain

Action: Motion carried

c. **Ross Kaplan**

Discussion to approve/disapprove application for licensure

According to current regulation application is not complete. Will be tabled pending the completion of the National Exam, a syllabus from Hanneman College, fingerprint information. Need evidence of an acupuncture school and oriental medical college.

Action: Tabled until next meeting April 5th 2003

d. **Peter Luk**

Discussion by the Board regarding application.

Applicant needs proof of ACTCM transcripts. And for ACTCM to give Board an explanation of how the school writes out their transcripts, What the codes ATT and COMP units mean? How many hours these classes represent and what type of courses, weekend or semester. Applicant to complete fingerprint information.

Action: Tabled until next meeting April 5, 2003

13. Consideration for Licensure

a. Maureen McKinney

Action: Tabled until next meeting April 5, 2003. Application and licensure approved pending response from FBI regarding fingerprint investigation.

- `b. Gary Danchak
Motion: Dr. Roth motioned Gary Danchak has fulfilled all requirements for licensure as an OMD in the state and to grant a license to the applicant.
Second: Tom Stewart
Action: Motion Carried
- b. Nelson Comerci
Action: Tabled till next meeting April 5, 2003. Application approved pending response from FBI regarding fingerprint investigation.
- e. Naomi Jankowitz
Motion: Dr. Roth motioned that Naomi Jankowitz has fulfilled all requirements as an OMD in the state and to grant a license to the applicant
Second: Tom Stewart
Action: Motion carried

14. Consideration of Applications

- a. **Stephanie Jordan**
Discussion by the Board regarding applicants application. In accordance to new regulations applicant needs to fulfill the below subject courses for approval of application; radiology & lab, obtain a new acupuncture certificate, biochemistry, & physics.
Action: Tabled until next meeting April 5th, 2003
- Joaquim Almeria –**
- b. **Motion:** Discussion regarding applicants application was attempted by the board. Dr. Park moved onto the next agenda item. Dr. Roth motioned to continue discussion, it was seconded and carried to continue discussion regarding Mr. Almeria's application and not to table the application until the next board meeting until it is clear what the board required of applicant.
Second: Tom Stewart
Action: Motion Carried
Applicant is requested to supply the board with more content information and what was tested on the applicant's National and Board exam. Board requests all documents be translated in English and publicly notified and advised applicant to fill out a current application form. Applicant needs to take the Toefle exam and receive a score of 550.
- c. **Jeff Webb**
Action: Discussion by the board regarding application. Applicant to show proof of completion for 2800 CE unit hours according to the newly passed regulations and proof of the National exam application
Action: Tabled until next meeting April 5, 2003

- d. **Mike Minh -**
No discussion or action taken. Tabled until next meeting April 5, 2003
 - e. **Neil Baesal -**
No discussion or action taken. Tabled until next meeting April 5, 2003
 - f. **Vince Link –** Discussion by the board regarding Applicant's deficiency in his credit hours. Applicant has not completed the required courses biochemistry, lab and radiology according to the State Board's regulations passed as of November 25, 2002
Action: Tabled until next meeting April 5, 2003.
 - g. **F.L. Wang –** Applicant has not completed the required courses in physiology, western diagnosis, biochemistry, western pathology, lab and radiology. Applicant needs to complete a Toefle exam and the herbology part of the National Exam .
Action: Tabled until next meeting. April 5, 2003
15. Discussion by the Board regarding clarifying exact specific information and objectives as to required material for practical exam.
Action: Tabled until special board meeting called by President Park
 16. Discussion by the Board regarding accepting bids from Testing Companies to write practical exam.
Action: Tabled until more research is presented by the Deputy Attorney General regarding our Board's State Contracting requirement.
 17. Discussion by the Board regarding the progress of development of the practical examination and intended version of practical exam for June testing date
Norman Hertz with HZ Assessments spoke regarding his concerns regarding the board's practical exam. AG advised that bids fall under the state contracting regulations and the Board must comply with the provision of our State contracting requirements.
Motion: Dr. Roth motioned to accept the guidelines presented to the Board by Dr. Park with the following changes: Removal of Section 1e. Sterilization
2d. Will indicate pharmacology and Biochemistry together with a total of 15 questions. 2e. Bacteriology five questions will be chosen and 2f. Communicable disease 5 questions to be chosen.
Second: Dr. Park
Tom Stewart- No
Action: Motion carried
 18. Discussion by the Board regarding information about an unlicensed practitioner presented by Dr. Farolyn McSweeney Vice President of the Nevada Oriental Medical Association.

Action: Dr. McSweeney is to obtain correct forms from the Executive Director, file a complaint and attach any supporting letters or brochures to the board for review.

19. Public Comment

Adjournment (Next regularly scheduled meeting: April 5, 2003)

Public Comment no action may be taken on a matter raised under this item of the agenda unless the matter itself has been specifically included on an agenda as an item upon which action may be taken.